

Exhibit Shipping

When preparing to ship your booth or items to the show remember:

- Include your booth number on all items.
- Clearly mark the Convention hall address.
- Know the move-in date.
- Know the materials ship date.
- Have contact information for your freight carrier.



Know Your DATES

Know the “move in” dates for your trade show and allow appropriate time for your marketing and promotional materials to arrive. If your materials are late, not only will it cause you headaches on setup day, it can take a bite out of your budget in rush/overtime charges.